

Needed to complete your Website

Date: _____

Billyhill.com

PO Box 843 Pauls Valley OK 73075
870-204-0196 info@billyhill.com

While we may be able to begin setup of your website right away, we cannot complete your website without certain materials and information.

Below is a list of materials/information we will be needing in order to complete your website.
You can email needed materials to info@billyhill.com or you may mail them to the address above.

- () Keywords - List of relevant words to submit to search engines.
- () Your business logo or have your printer email me a copy.
- () Pictures of business/product.
- () Text information on your business/product.
- () Descriptions/prices of products/services.
- () List of links you would like your site linked to.
- () Testimonials.
- () Bios and pictures of staff.
- () List of vendor logos you want on your site.

Notes:

Client must provide all such materials and documents needed by Billyhill.com to fulfill contract with three (3) months of date of contract or contract is void.

Please understand that we can take pictures of your business or product at the time of website setup. Any pictures to be added after time of setup must be emailed or mailed to us unless other arrangements are made.

Sign:

Date:
